

# **Regulation XI - Diplomas in Industrial Studies, Professional Studies, International Studies and Professional Development (Graduate Professional Development Award)**

*(Version effective from 3 October 2005 to 31 July 2009)*

1. In this Regulation "Department" shall be taken to mean a Department of the University responsible for a programme of which professional training or international experience forms a part.
2. The Diploma in Industrial Studies, Diploma in Professional Studies, Diploma in International Studies or the Diploma in Professional Development shall only be awarded in those sandwich or other programmes which have been designated by Senate as programmes in which these awards may be made. The Diploma in Professional Development shall only be awarded in programmes which have been designated by Senate to provide a pathway to a Graduate Professional Development Award.
  - 3.1 A Diploma may be awarded to persons who, in the course of having qualified for the Degree of Bachelor, or Master of Engineering, Master of Mathematics, Master of Physics, Master of Chemistry or Master of Computer Science, in designated programmes of the University, shall also have completed professional training or international experience in accordance with the following conditions.
    - 3.2 The professional training or international experience shall take place in locations and organisations which are acceptable to the Department.
    - 3.3 Experience leading to the Diploma in International Studies may be divided between study in an educational organisation and an industrial /professional work placement.
    - 3.4 The professional training or international experience shall be of at least 45 weeks' duration in total, exclusive of industrial holidays, except
      - (i) where it takes place wholly in an educational organisation, when it shall coincide with the length of the academic year or
      - (ii) where it is split between study in an educational organisation and an industrial/professional work placement, when it shall comprise at least one semester's study in the educational organisation and a placement of at least 25 weeks' in an industry setting.
    - 3.5 The professional training or international experience shall be completed before the end of the academic programme.
    - 3.6 The nature of the professional training or international experience shall be determined by the Department in collaboration with the organisation within which it

takes place.

**3.7 Each student receiving professional training or international experience shall be supervised by:**

a) a tutor who shall be a member of the Academic Staff of the Department responsible for his/her programme

b) an External Tutor who shall be a member of the professional staff of the organisation in which professional training or international experience is being delivered, who shall be appointed with the agreement of the Department.

**4.1 Except where experience leading to the Diploma in International Studies is divided between study in an educational organisation and an industrial/professional work placement, the assessment of a student's performance shall derive from the following:**

a) an assessment by the External Tutor in co-operation with the Departmental Tutor of the student's professional training or international experience

b) either, in the case of the Diploma in Industrial Studies or the Diploma in Professional Studies a dissertation of about 5,000 words, or such other length as may be determined by the Department, or, in the case of the Diploma in Professional Development or Diploma in International Studies, a project report, in either case written by the student on a subject or subjects to be given by the Departmental Tutor in consultation with the External Tutor, which will be assessed by the Departmental Tutor in collaboration with the External Tutor and be subject to scrutiny by an External Examiner appointed by the University; students whose professional training or international experience takes place in a non-English speaking environment designed to improve their foreign language proficiency may be required by the Department to submit their dissertation or project report in a language other than English

c) a progress assessment which will be a report or reports by the student on his/her period of professional or international experience and, in the case of the Diploma in Professional Development, based on evidence gathered during the degree programme and periods of professional experience, assessed by the External Tutor and/or his/her Departmental Tutor in collaboration and in the case of the Diploma in Professional Development, assessed against national industry standards regimes and key skills requirements

d) such other exercises as may be decided by the relevant Faculty Board to be appropriate to the professional training or international experience in a designated programme of study.

**4.2 In the case where experience leading to the Diploma in International Studies is divided between study in an educational organisation and an industrial/professional work placement, the assessment of a student's performance shall derive from the following:**

(a) an appraisal by the organisation delivering the industrial/ professional work

placement, a report on which shall be submitted to the Departmental Tutor

(b) a shorter version as determined by the Department of the project report described in 4.1(b), which shall be assessed in the same way

(c) a reflective review of the industrial/professional placement, assessed in the same way as the report(s) described in 4.1(c)

(d) satisfactory completion of approved modules with a value of 15 ECTS credits studied at the partner educational organisation.

4.3 (i) In order to qualify for the award of a Diploma, a student is required to receive a satisfactory assessment in each part of his/her professional training or international experience.

(ii) A student will have the opportunity of endeavouring to remedy an unsatisfactory performance in his/her dissertation, project report, progress assessment or placement review (4.1(b) and 4.1(c), or 4.2(b) and 4.2(c) above). His/her Departmental Tutor shall stipulate a date by which the amended exercises shall be completed, which shall not be later than the commencement of Final Degree Examinations following the professional training or international experience.

**(remade June 2005)**